

MINUTES FOR THE VILLAGE OF SHOREWOOD HILLS
Parks Committee
APPROVED

Tuesday, June 25, 2024 at 5:30pm
Heiden Haus – 3100 Harvard Drive

1. **Call to Order:** Chair Carol Barford called the meeting to order at 5:32pm.
2. **Roll Call:** Committee members present included Ms. Barford, Roma Lenehan, Nancy Heiden, Kathie Brock, David Boutwell and Jeremy Rogers. Jan Tymorek was excused. Garden Club Liaison Mary Janet Wellensiek was absent. Also in attendance were Assistant Forester Partrick Finnegan and Administrative Assistant Julie Wills.
3. **Note Compliance with Open Meeting Law.** Wills noted the meeting complies with the State's open meeting law.
4. **Approval of Minutes - Tuesday, May 28, 2024.** M/S Heiden/Rogers to approve the minutes of the May 28, 2024 Parks meeting. Motion carried.
5. **Public Comments.** No residents were present to address the Committee.
6. **Monthly Forester's Report.** Finnegan updated the committee on his activities during the past few weeks. He noted he has been busy working on several projects including mulching several areas, replanting existing and planting new trees, and training the intern on plant and tree species. Rain garden maintenance was discussed, and Finnegan will report back on proposed changes at the next meeting. It was noted that the rain garden next to the Heiden Haus should be trimmed back to allow for better parking/pedestrian access during the 4th of July activities. The MOU between the Village and Garden Club regarding maintenance of the Village Hall garden area was also discussed. Finnegan updated the Committee on his discussions with MMSD regarding work, including tree removal, by the pool which will start mid-July and be completed after the pool season.
7. **Discussion of Parks Committee Representative on Forester Interview Committee.** Chair Barford noted that the job description is as discussed with Adam Lohrmann. July 15th is the deadline for applications. The new Village Administrator, Brian Mooney and Barford will review the applications and select 5-6 for interviews. A rubric will be created to score the applications. The interview committee will consist of the Administrator, a Personnel Committee member and a Parks Committee Member. Heiden volunteered to serve on the committee.
8. **Discussion of Preliminary Parks Committee Input to McKenna Planning Process.** An update was provided on the first McKenna Park Adhoc Committee meeting which was held June 24th. After discussion, the Parks Committee consensus was that focus on safe park access being provided and on native plant restoration should be a priority. Boutwell and Finnegan will work on a plant and tree inventory later this year. The consultant will be invited to give a presentation on this information and project updates at an upcoming town hall.

9. Future Agenda Items.

- a. Coarse Woody Debris Management. Habitat** – Rogers and Finnegan will discuss this subject as it relates to preserving habitats and report back to the Committee at a later date.
- b. Viburnum Leaf Beetle Risks, Budget Implications, Communication to Residents.**

Chair Barford stated that public outreach pertaining to tree removal on Shorewood Boulevard and the pool area may be on the next agenda. She also indicated that natural area mapping was still a future item for discussion.

10. Next Meeting Date: Tuesday, July 23, 2024 at 5:30 pm. In-person only at Heiden Haus.

11. Adjourn. M/2 Rogers/Brock to adjourn the meeting. Motion carried. The meeting adjourned at 6:19pm.

Respectfully submitted,
Julie Wills
Administrative Assistant